

OVERVIEW OF WADA EXPERT ADVISORY GROUPS

Expert Advisory Groups (EAG)

<p>Overview</p>	<ul style="list-style-type: none"> • Expert Advisory Groups (EAGs) are bodies created to provide ongoing advice and assistance to WADA Standing Committees and WADA Management (who in turn both report to the WADA Executive Committee (ExCo)), on issues requiring significant technical specialist expertise. EAGs may also assist with regular or ad hoc activities, as necessary. • EAGs have no constitutional standing within the Agency, and so while tasks and undertakings may be delegated to them, responsibility and accountability remains vested in the entity that created them (e.g. WADA Standing Committees or WADA Management).
<p>Creation/Formation</p>	<ul style="list-style-type: none"> • An EAG can be formed at the request of a Standing Committee Chair or WADA Management, however, is subject to recommendation by the WADA Director General for approval by the WADA President. A business case or draft Terms of Reference are required to justify the need to create a new EAG. • The ExCo may also elect to create an EAG with an ongoing mandate, and as such, would approve their creation.
<p>Composition</p>	<ul style="list-style-type: none"> • Given the mandates of the EAGs differ, the composition will also differ, but shall not exceed a maximum of 12 members. • There is no rule, unless specified at the time of creation, that precludes an EAG member, if their expertise is relevant, from also being on one of WADA's other bodies (i.e. Foundation Board, Executive Committee, Standing Committee or Working Group).
<p>Reporting to</p>	<p>As of January 2021, there are nine EAGs and the formal reporting lines are as follows:</p> <p><u>HMR Standing Committee</u> (<i>in turn to ExCo</i>):</p> <ol style="list-style-type: none"> 1. Gene and Cell Doping 2. Laboratories 3. Prohibited List 4. Therapeutic Use Exemptions <p><u>Education Standing Committee</u> (<i>in turn to ExCo</i>):</p> <ol style="list-style-type: none"> 5. Social Science Research <p><u>WADA Management</u> (<i>in turn to ExCo</i>):</p> <ol style="list-style-type: none"> 6. Ethics 7. Legal 8. NADOs 9. Strategic Testing (dual reporting; where applicable, the STEG will also report to the HMR Standing Committee) <p><i>Due to the nature of their work and generally because of their close working relationship with WADA Management, the work of the EAGs directly benefit WADA Management's ongoing work outside of the formal reporting channels.</i></p>

OVERVIEW OF WADA EXPERT ADVISORY GROUPS

<p>Term of Office</p>	<ul style="list-style-type: none"> • Each member (including the Chair) serves a two-year term, renewable but with a 12-year term limit, unless a business case is presented by the WADA Director in charge, with the support of the EAG Chair and the Director General, justifying that a specific expert needs to be renewed otherwise the work of the group will be detrimentally affected. Where there is a request that the Chair of an EAG continue beyond the term limit, the Standing Committee Chair to whom the EAG reports will seek the support of the Director General for an exception to be made. • A rotation will be implemented at the outset (of the rule changes, i.e. in January 2021) so as to avoid all terms ending at the same time. For example, half the EAGs will have an initial one-year term, whereas the other half will have a two-year term. Thereafter, all terms will be for two years. • The new term limits will come into effect on 1 January 2021. A <u>transition procedure</u> to the new rule will be applied and will include the possibility for an EAG member (who has already reached the 12-year limit) to be reappointed for a further two-year period at the end of December 2020, but only up and until the end of December 2022. <ul style="list-style-type: none"> - For example, an EAG member having served 12 years or more as an EAG member in December 2020, may be reappointed as of January 2021 for a final* two-year term. - *The possibility of an exception with justification and approval (as outlined above) remains possible, however.
<p>Selection Process</p>	<ul style="list-style-type: none"> • A spontaneous/open applicant pool will be available for experts to register their interest at any time throughout the year. The pool will be promoted on WADA's website and among stakeholders mid-year (i.e. June/July) annually. • EAGs will be promoted on WADA's website where Terms of Reference will be published, together with any other details which would assist interested applicants understand the scope of the work, including the support that WADA provides to EAG members in performing their role. • An individual who wishes to serve on an EAG must provide a CV or biography that specifically explains the relevance of his or her expertise to the work of the EAG in question. • Standing Committee Chairs, ExCo members, Foundation Board members, and WADA Management are encouraged to actively identify individuals whom they believe would make a significant contribution to the work of the EAGs, and to encourage such individuals to put their names forward. • Nominees for EAGs need not be vetted by the WADA Nominations Committee. • WADA will maintain a database of all expressions of interest for four years. Experts will only be contacted in the event their expertise is sought. WADA will however contact individuals whose expressions of interest date back to more than four years to ask whether they wish to remain in the database for consideration.

OVERVIEW OF WADA EXPERT ADVISORY GROUPS

	<ul style="list-style-type: none"> • Where an EAG is accountable to a Standing Committee, the EAG Chair and member positions will be filled by the Director General (with guidance from the responsible Director in charge) in consultation with the Standing Committee Chair. The selection and appointment of Chair or members is not restricted to the aforementioned spontaneous/open applicant pool. • Where an EAG is accountable to WADA Management, the EAG Chair and member positions will be filled at the discretion of the Director General. There are occasions where WADA staff may chair an EAG, e.g. when an external chair is not deemed to be practical, or one is required on an interim basis. • Chairs and members will be selected first and foremost for their relevant expertise and experience. • Whilst specific expertise is essential in the composition of EAGs, WADA will also make best efforts to ensure that the EAGs benefit from the full breadth of geographic and human experience, by selecting members who represent regional, cultural and gender diversity. • The Director General will proactively review the EAG Chairmanships annually, to ensure that they are individually and collectively appropriate.
<p>Terms of Reference</p>	<ul style="list-style-type: none"> • Each EAG operates under its own specific Terms of Reference, approved by the Director General. • Each EAG, through the responsible Director in charge and the Chair of the EAG, review their ToR at year-end to ensure it remains current and accurate for the incoming year. Any changes are subject to the approval by the Director General. • The ToR for each EAG will specify a WADA Department and staff person who is responsible for serving as the primary liaison between WADA and the EAG. This staff person will be an observer to the EAG in the sense that they contribute to the EAG work, but they do not have a voting position. It is expected that they will bring expertise to support the work of the EAG. Additional WADA staff may also participate in EAG meetings as the WADA expert on particular subject matters. • The Terms of Reference for each EAG will be published on the WADA web site. • At a minimum, the names and nationality of the Chair and members of every EAG will be published on the WADA website (bio information may also be posted if available). A mechanism to contact the EAG via a WADA staff person will also be published. • The outcomes, including any recommendations and/or decisions of all EAGs will be conveyed to the applicable reporting body (i.e. the relevant Standing Committee or WADA Management) after each meeting or at an otherwise agreed regular schedule once they have

OVERVIEW OF WADA EXPERT ADVISORY GROUPS

	<p>been approved by the EAG members. Some recommendations may in turn submitted to the ExCo for approval. At times, some EAG outcomes may be made public or stakeholders proactively updated where it is deemed necessary that they be directly informed.</p> <ul style="list-style-type: none"> • There will be a brief annual report (compiled by the EAG Chair with the support of the WADA liaison, and agreed to by the EAG members) to the applicable reporting body, to inform it on the tasks set for the EAGs for the coming year. The report will also enable the reporting body to assess the extent to which the EAGs fulfilled their tasks over the preceding year.
<p>Member Responsibilities, Meeting Participation and Working Norms</p>	<ul style="list-style-type: none"> • All members are required to sign a Confidentiality Agreement upon appointment (and again at the start of each year). This ensures all members reflect on the confidential nature of their WADA work and confirm their adherence to such confidentiality rules. Signing this document each year is a new process; previously members were only required to sign at the outset of their appointment. • In addition, in accordance with WADA's Conflict of Interest Policy, all EAG members are required to annually complete and sign a Statement of Independence and Interest. • All members must also adhere to the protocol set forth in WADA's Communications/Media Policy. • EAG members are appointed for their individual expertise. Should they be unable to attend a meeting, their seat will be vacant. There is <u>no</u> deputization process applied to EAGs. • The working language of EAGs is English, unless otherwise specified. • <i>The individual ToR outline other working norms specific to an individual EAG.</i>
<p>Financial Support</p>	<ul style="list-style-type: none"> • WADA meets all travel and accommodation costs for meetings, as well as most meals onsite. An indemnity is provided to cover incidental costs during travel to and from the meeting. • In some circumstances, additional contributions by Members outside of meetings may be recognised by WADA.
<p>Effective Date and Future Review</p>	<ul style="list-style-type: none"> • Changes to current practices are proposed to come into effect on 1 January 2021. • Whilst the ToRs for all EAGs are to be reviewed annually, the procedures for creating/supporting/managing the EAGs will be reviewed at least every three years to ensure they remain appropriate and applicable.